

Jean Murray-Moray Sinclair Apprenticeships

Application Deadline: Sunday, March 31, 2024 (11:59 pm)

Interviews: April 22-May 1, 2024

The Jean Murray-Moray Sinclair apprenticeships are a chance for emerging artists and craftspeople to gain exposure to professional theatre work. An apprenticeship is a paid job audit experience that provides opportunities for making connections and learning about the creative processes at a regional theatre. Apprentices may be asked to do some tasks related to their field, at the discretion of the professionals they are working with based on the needs of the production; they may also attend in a mostly observational role. Apprentices are awarded \$1600.

Please note: Royal MTC **does not offer acting or playwriting apprenticeships** through the Jean Murray-Moray Sinclair Theatre program. If you are interested in performing on a Royal MTC stage, please email auditions@royalmtc.ca Writers, check our website and follow social media for play submission opportunities.

If you are trained in stage management and looking to begin your career as a CAEA apprentice SM, please do not apply here but instead send a cover letter and resume to Director of Production Russell Martin at rmartin@royalmtc.ca

Who can apply?

To apply, you must be:

- A Canadian citizen or landed immigrant
- A resident of Manitoba, or former resident of Manitoba for a significant period of your life
- Pursuing a career in theatre
- Have good, part-time availability for the 3.5 weeks of rehearsal/build period, and some pre-production participation. We know that the more time one is able to spend in the theatre, the more valuable the opportunity, but we also recognize the financial implications of that commitment.

Most apprenticeship applicants are recent graduates of post-secondary theatre training (within the past two years), but other applications will be considered; for example, those with other theatre training and experience who are looking to expand their knowledge, or a background in artistic disciplines outside of theatre looking to learn more about these fields and pursue a theatre career.

The Royal Manitoba Theatre Centre is committed to anti-racism, equity, diversity and inclusion. While all are welcome to apply, priority will be given to artists who self-identify as equity-deserving candidates, in an effort to address and overcome ongoing systemic barriers in the Canadian theatre ecology.

How to apply:

Applications must be sent by email only no later than **March 31, 2024**. Applications will not be accepted after the deadline. You are responsible for submitting a complete application.

- Applications **must include the items on the attached checklist**. Please include the checklist with your application.
- The application and all supporting materials must be submitted together by the deadline.

Submitting an application does not guarantee you will receive funding. Having received a scholarship or apprenticeship in the past does not guarantee you will again. Apprentice spots are limited, and the process is competitive. Applicants are encouraged to reapply yearly, and are eligible as long as they meet the criteria.

Assessment Process

Members of our Panel review the application package and supporting materials. They pay special attention to the artist's demonstrated level of commitment, previous experience, clear career goals, and clarity and detail of apprenticeship proposal.

After application review, the Education and Enrichment Manager invite selected applicants to book an interview. Interviews are conducted by the Education and Enrichment Manager and members of the Panel.

The Panel will recommend candidates to be awarded apprenticeships to the Royal MTC Board of Trustees. The professional the apprentice would be working with, as well as the director of the production, have final approval over placements.

Decisions are announced by email approximately 8 weeks after the application deadline. A T4A will be issued to all recipients. The names of unsuccessful applicants are not released.

Additional Information

Royal MTC is committed to protecting the privacy of scholarship applicants and recipients. Royal MTC collects, uses, and retains your personal information to:

- publish lists of recipients in our annual report or any edition of our published programme (Ovation)
- report to our stakeholders on our own activities
- maintain archival records of applicants and recipients
- provide you with information and invite you to contribute or participate in our fundraising campaigns, events, and programs
- maintain adequate accounting and tax records
- meet any legal governmental or regulatory requirements
- protect the interests of you and Royal MTC.

By accepting our support, we hope that you will retain your ties to Royal MTC and keep us informed of your development on an ongoing basis.

If you have questions or face barriers in completing this application, please contact
Ksenia Broda-Milian, Education and Enrichment Manager
kbrodamilian@royalmtc.ca
204-954-6413

Application Form

Name:

Pronouns you'd like us to use for you:

Contact Information:

Address:

City:

Province:

Postal Code:

Phone:

Email:

Artistic Discipline (please check):

- Technical / Production / Design
- Directing
- Arts Administration
- Other:

Have you received a Royal MTC scholarship or apprenticeship in the past? Yes / No

If yes, what and when?

Are you a member of a professional association (CAEA, ADC, etc.)? Yes/No

If yes, which?

Which production(s) would you like to, and are you available to work on? (see lists of productions and dates for the [Mainstage season](#) and the [Warehouse season](#) – apprenticeships would begin approximately 4 weeks before the opening date.)

Please note we are **not** seeking apprentices of any discipline on *The Play That Goes Wrong* or *Casey and Diana* and *Mix Tapes From My Mom*. We are not accepting applications for an apprentice director on *Little Women* or apprentice designers for *The Recipe* but other disciplines may apply.

Declaration:

- I am a Canadian Citizen or a permanent resident of Canada.
- I am a resident of Manitoba, or have been a resident of Manitoba for a significant period of my life.
- I have read and understand the eligibility criteria and guideline for Royal MTC's scholarships.
- I accept the conditions of Royal MTC's scholarships.
- I have read and understand the "Additional Information" section.
- I confirm that the statements in my application are true.

Signature: _____ Date Signed: _____

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Application Checklist (include this with your application)

- Completed application form
- Introductory statement (1-2 pages, paragraph format) including:
 - Career goals
 - What contributions you see yourself making to theatre
 - How Royal MTC can help you achieve your goals
- Resume or C.V.
- Final academic transcripts and/or a copy of your diploma/degree, or documentation of other relevant non-university training (proof of mentorship, etc.)
- Letter of Reference
- Detailed apprenticeship proposal outlining the **specific experience you wish to pursue with Royal MTC and why**, what skills and background you bring to this area, and what you would particularly like to learn about. Why this apprenticeship? Why now?
- Technical, Design, and Production applicants:** Online portfolio – website or Drive, Dropbox etc. You may list the link here:

Submit your application on or before March 31, 2024, with the subject line “Apprenticeship Application [First name] [Last name]” to:

Ksenia Broda-Milian
Education and Enrichment Manager
kbrodamilian@royalmtc.ca

You can type into the Word or PDF version of this application, save, and send as attachment (preferred); or print it, fill it out by hand, and send scans as attachments. You can send your supporting materials as attachments, or links in the body of your application email.